

Solution Focussed Meeting

The SF meeting will focus on solutions and include parents (and children whenever possible) as important participants. It usually includes the following stages:

1. Introductions - who is present and their role.
2. A brief update of the current situation.
3. Identify the issues.
4. Prioritise issues through voting.
5. A range of solutions are suggested.
6. Decisions on the solution(s) which could help.
7. Set targets that can be met.
8. Decide on actions and who will carry them out.
9. **Set review date.**

Further information

You can get further information about Solution Focussed Meetings from the Head Teacher or Deputy Head Teacher at your child's school, your child's School Nurse or from the Practice Lead.

Contact: _____



Solution Focussed Meeting

"Who will be at the meeting and what will happen?"

Solution Focused Meeting

From time to time, the Multi-Agency Group meets to consider how best to support the needs of specific pupils.

This Group includes School Staff (usually from Management, Guidance and Support for Learning), Educational Psychology as well as staff from Health and Social Work Services.

It is important that such staff are able to share information in order to co-ordinate planning and delivery of services - the aim being to provide the best possible support to children and families.

Should there be any personal/family information that you would not want to be shared, please let the Head Teacher know at the earliest opportunity before the meeting.

Who might be at the Meeting?

A Teacher who knows your child... may be your child's Nursery Teacher, Class Teacher or Guidance Teacher. It may also be a Support for Learning or Pupil Support Teacher.

An Educational Psychologist... is a psychologist with special training in child development and how children learn. Educational Psychologists offer consultation and advice to help support young people. In some cases, with your consent and that of your child, they may offer direct work.

A School Nurse/School Doctor or Community Paediatrician.... are health professionals with special training who work with children in school. The School Nurse or Doctor who attends the meeting may have already met with your child.

Who might be at the Meeting?

A Practice Lead... is an experienced social worker who has knowledge of all relevant services and resources in their local area. They co-ordinate the early intervention process and provide advice, guidance and support to practitioners across services.

A Children's Services Worker... provides advice, guidance and support to children and families to help children achieve their best in school. They work in school, in people's homes and in the community.

A range of other people who may be asked to provide specialist advice or support for your child.

You are welcome to bring a friend with you to the Solution Focussed meeting if this will help you feel more comfortable.